



970 Pape Avenue, Toronto, Ontario, Canada M4K 3V7 416-425-9933
info@lippertmusic.com or www.lippertmusic.com

Lippert In-House Examinations

Parent Info Sheet

Lippert provides in-house examinations as an evaluation tool for students. It is good preparation for students who have never done an official examination and would like to know the procedure or for students who want evaluation before moving to another grade. Examinations are conducted by very experienced teachers at the school. The examinations run throughout the year. Therefore, there are no deadlines for applying.

What does taking an In-House Exam involve?

1. Application and Fees

Please ask reception for an application form, or use the one below. The fee for in-house exams is \$_____.

2. Accompanist (for instruments excluding piano and guitar)

A piano accompanist for instrumental exams is optional for in-house exams. We recommend playing with an accompanist, as it is a valuable learning experience for students. Any accompanist can work with you. We recommend 2 rehearsal lessons prior to the exam. Lippert provides accompanists at competitive rates. Please fill in and return the Accompanist Form on the last page of this package if you would like us to arrange your accompanist. A **deposit of \$125** is required at the time of booking. Students must provide music for the accompanist at least 6 weeks prior to the examination. Please note: candidates must provide their own piano music to their accompanist; it will not be provided by Lippert.

3. Extra Lesson Time

Often, as the exam gets closer, students may find they need some extra lesson time. As much as possible, we will try to accommodate these extra lessons through your annual make-up lesson, etc., however you may still incur extra lesson costs.

4. Scheduling the Exam

Exams run all year. Please consult with the student's teacher to decide on an approximate date for the exam. Contact reception and register for the exam 2 - 4 weeks prior to the actual date.

5. Prior to the Exam

Complete the Exam Repertoire List (page 3) with your teacher and bring it to the exam. Mark all pieces being performed with paper clips or flags. . Bring all of your music to the exam.

6. Arriving at the Exam

Plan to arrive about 15 minutes early at your exam. This will give you time to settled. We do not offer warm-up rooms prior to the exams. Everyone should warm-up at home, especially singing students.

7. Exam Results

Evaluation will be issued two to three weeks after your exam.



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Lippert In-House Examination Application

Last Name: _____ First Name: _____ Age: _____

Teacher: _____ Lesson Day: _____ Time: _____

Instrument: _____ Grade: _____

Address: _____ City: _____ Postal Code: _____

Telephone: _____

Parent Contact: _____

Work Phone/Cell: _____

Parent Signature: _____ Date: _____

Office Use Only:

Fee: \$ _____ Date Paid: _____

Exam Date: _____ Time: _____

Final Grade: _____

Examiner: _____ Booked: _____



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Repertoire List

Repertoire	Title	Composer	Page Number	Memorized? Y/N
List A				
List B				
List C				
List D				
List E				
Study				
Study				

Intervals (circle one): Sing OR Identify

Students should complete this form with their teacher.

On Examination Day:

- Remember this exam form.
- Remember your music.
- Bring music for accompanist (if applicable)
- Warm-up at home.



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Request for Piano Accompaniment (excludes piano and guitar)

A piano accompanist can be booked at Lippert at the rate of \$_____ (average is two 30-minute rehearsals), and \$_____ for the day of the exam/performance (one hour equivalent). A deposit of \$125 is required at the time of booking. (Prices subject to change without notice).

All performers must own their own originals of the piano music to provide to the accompanist. Music will not be provided by Lippert.

Please fill in the form below and return it to us with your piano music 6 weeks prior to performance.

Thank you,
Lippert Music Centre Inc.

Request for Piano Accompaniment

Name: _____ Teacher: _____

Instrument: _____ Grade: _____

Cell Phone Number for Day of Performance: _____

Purpose of Accompaniment (Exam, Competition, Audition): _____

Performance/Exam Date: _____ Time: _____

Location (Name of Site and Address): _____

Piece	Composer	Book	Page

Office Use:

Date of Music Delivery by Student: Day ___/Mth ___/Yr ___ Date of Music to Accompanist: Day ___/Mth ___/Yr ___

Name of Accompanist _____ Emailed Day ___/Mth ___/Yr ___ Confirmed Day ___/Mth ___/Yr ___

Cell Contact Number Given: _____

Dates of Rehearsals _____

Deposit Fee Paid \$ _____ Day ___/Mth ___/Yr ___ Total Charge: \$ _____ Day ___/Mth ___/Yr ___